



Not Rated Yet

Sales price \$55.00

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Description

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OVERVIEW

Create professional-quality documents, spreadsheets, and presentations

Office for Mac Home and Business is designed and licensed for more advanced personal use, home-based work, and small business. Work when and where you want from any computer with a browser and the Office Web Apps. And communicate and share with virtually anyone with the world's most reliable Office for Windows compatibility.

Four programs for Office 2011 Mac Home and Business

W

Word 2011

- Powerful writing tools help you create outstanding documents
- Accomplish more with an enhanced user experience-save, share, print, and publish your documents with just a few clicks
- Add visual effects, such as shadow, bevel, glow, and reflection to your text, or turn your text into compelling

diagrams



PowerPoint 2011

- Create dynamic presentations to engage and inspire your audience
- Captivate your audience with a polished presentation using improved tools for video- and photo-editing, dramatic new transitions, and realistic animation to help you tell a crisp, cinematic story that's as easy to create as it is powerful to watch



Excel 2011

- Build a budget and track expenses with easy-to-use graphs and analysis tools that bring your finances into focus fast
- Make better decisions quickly with easy-to-analyze spreadsheets
- Improved spreadsheet tools let you more easily discover patterns and highlight trends in your data



Outlook 2011

- Synchronize multiple email accounts from services such as Hotmail, Gmail, or just about any other provider
- Easily import your email, contacts, and to-do list from Outlook for Windows
- The new ribbon helps you find the

commands that you already know
how to use in an intuitive, easy-to-use
interface

- Assign color-coded categories to messages, contacts, and other items to help you tell at glance which items deserve your attention